

2010 Summer Enrollment Information

❖ Enrollment Definitions:

Drop-in: Adding an extra day or extended hours occasionally, charged in half hour increments.

Extended Hours: Are 7:30-8:30 and/or 3:30-5:30, charged in half hour increments.

Partial Enrollment: You want your child to attend only a portion of a given summer session, e.g. two weeks of the three week session or you want your child to attend less than 4 days a week.

Note: Drop-in rates apply for partial enrollment.

(Partial enrollment is ONLY available during the summer NOT the school year.)

- ❖ Extended hours can be contracted at a reduced rate of \$4.00 an hour at the time of enrollment. **Your first** schedule change per summer is free; additional schedule changes are \$25 each.
- ❖ Drop-in, partial enrollment and non-contracted extended hours **must be authorized in advance** by the Director. Partial enrollment **MUST** be authorized by the Director **AT LEAST 1 WEEK PRIOR** to the first day your child will be attending school.
- ❖ **A non-refundable** enrollment/registration/supply fee of \$30 for each summer session that **YOUR CHILD WILL BE ATTENDING**, is due at time of enrollment **REGARDLESS** of the **NUMBER OF DAYS OR WEEKS** your child will be attending **THAT SESSION**.
- ❖ Session one tuition is due by June 4th. **50%** of the third summer session payment will be refunded if cancellation is made before June 19, 2010; no refunds will be issued after this date.
- ❖ Invoices are issued at the beginning of each session. First summer session charges are due by June 4th, second session is due by July 9th and third session is due by July 30th or **you will be charged \$25 late fee**. Ponderosa reserves the right to disenroll a child if payment is not received by the first day of the next summer session.
- ❖ Ponderosa offers a 16% multiple child discount; highest tuition is billed at full price.
- ❖ Ponderosa observes the Los Alamos Public School Calendar and the LANL holidays.
- ❖ Summer session costs are the same each session, based on the amount of school days in the summer; holidays and school closures do not reduce monthly tuition. Exception: drop-in hours, early and late fees, and accounting fees will vary. **One vacation credit will be issued for full day students ONLY who attend ALL three summer sessions and can only be taken in a one week block; you may not accumulate individual days. There are no credits for absences.**
- ❖ Phonetic readers (Sizzy Books) are a one time cost of \$39 + tax, and will be billed the month after your child receives the books.
- ❖ **We are closed August 9th - 13th** for teacher preparation and deep cleaning for the coming school year. The 2010-2011 school year begins on August 16th, 2010.